

COMMUNITY EVENTS FUND APPLICATION AND GUIDELINES

- A completed application for funds must be submitted to the Chamber office at least **60 days prior to the event.**
- The request for this application must come from a member of the Chamber of Commerce of Warren County.
- Funds will not be available until Board approval and **no earlier than 1 week prior to the event.**
- There will be a \$100.00 limit per event for which funds have been authorized.
- Funding will usually be limited to 1 time per year to the same group/organization or event.
- The Chamber should be listed as a contributor to the event.

Name of organization or group organizing the event: _____
Name of individual requesting funds (must be a Chamber member): _____
Address of group or organization: _____
Phone number: _____ E-mail _____
Contact Person: _____ Phone number: _____
Has your group received previous funding from the Chamber? _____ When? _____
If approved, how should funds be made payable? _____
Date(s) of the event: _____

Is your organization a Chamber member? _____

Would the event benefit the Chamber and/or its members? _____

Does your organization depend primarily on funding from Federal, State or local government sources or from taxes collected? _____

Is the event to be held in Warren County? _____ If yes, where? _____

Are you marketing the event to the entire County? _____

Is there an admission charge for the event? _____

Are you expecting to profit from the event? _____ If yes, what is your expected margin? _____

Has your organization been an active supporter of the County or community? _____ Describe:

Describe the event for which you are requesting funds. _____

Authorized signature _____ Title: _____ Date _____